

BOOSTER CLUB BYLAWS CHECKLIST OF REQUIRED ITEMS

Name of booster club

Campus

Purpose

Net Earnings Statement:

No part of the net earnings of the Booster Club shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that reasonable compensation may be paid for services rendered to or for the organization affecting one or more of its purposes. No member, officer, or private individual shall be entitled to share in the distribution of any of the corporate assets on the dissolution of the Booster Club. No substantial part of the activities of the Booster Club shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the Booster Club shall not participate in, or intervene in (including the publication of statements) any political campaign on behalf of any candidate for public office. If the booster club accepts sponsorships, no advertising may include any candidate for public office.

Membership (no mandatory or involuntary membership fees are permitted by Texas law)

Executive Board- (no one may hold multiple offices)

- Election
- Titles
- Duties
- Term (must state length of office and time of year for elections)

Meetings (state when, minimum requirements, notice provisions) Committees

General Provisions/Finances

- Fiscal year Responsibility
- Budget
- Financial controls
- Financial report requirements

Bylaws