Student Residency Questionnaire

The information on this form is required to meet the law known as the McKinney-Vento Act 42 U.S.C. 11434a(2), which is also known as Title X, Part C, of the No Child Left Behind Act. The answers you give will help the school determine the services the student may be eligible to receive.

Presenting a false record or falsifying records is an offense under Section 37.10, Penal code, and enrollment of the child

under false documents subjects the person to liability for tuition or other costs. TEC Sec. 25.002(3)(d). Name of Student: Gender: ☐ Male ☐ Female Middle First Birth Date: // Grade: Social Security #: (or student identification number) Check the box that best describes with whom the student resides. (*Please note:* legal guardianship may be granted only by a court; students living on their own or with friends or relatives who do not have legal guardianship are allowed to enroll in and attend school. The school cannot require proof of guardianship for enrollment or continued attendance.) \Box Parent(s) ☐ Legal Guardians(s) ☐ Caregiver(s) who are not legal guardian(s) (Examples: friends, relatives, parents of friends, etc.) Name of person with whom student resides: Address:____ City:______ ZIP:_____ Home Phone #: _____ Other Emergency #: _____ Length of Time at Present Address: Length of Time at Previous Address:_____ Name of the school where student is enrolled or in which student is attempting to enroll: Last District Attended: Last School Attended: Please check only one box that best describes where the student is presently living: ☐ In my own home or apartment, in Section 8 housing, or in military housing with parent(s), legal guardian(s), or

caregiver(s) (if you checked this box, check one or both of the boxes below, if applicable:) (CODE=N)

In the home of a friend or relative because I lost my housing (examples: fire, flood, lost job, divorce, domestic violence, kicked out by parents, parent in military and was deployed, parent(s) in jail, etc.) (CODE=D)

☐ In a shelter because I do not have permanent housing (examples: living in a family shelter, domestic violence

☐ My home has no electricity (CODE=U)☐ My home has no running water (CODE=U)

shelter, children/youth shelter, FEMA housing) (CODE=S)

	In transitional housing (housing for by a church, a nonprofit of	-				r completely paid
	In a hotel or motel (examples flood, fire, hurricane, etc.) (C		nomic hardship, e	eviction, cannot	t get deposits for	permanent home,
	In a tent, car, van, abandoned (CODE=U)	building, on the	streets, at a camp	ground, in the	park, or other un	sheltered location
	None of the above describe m	y present living s	ituation <i>Briefly</i>	describe your si	ituation:	
Factor	rs contributing to the	student's c	urrent living	situation	(check all	that apply):
	Natural disaster					
	☐ Tornado, storm, flood	, etc.				
	☐ Hurricane, name:					
	☐ Fire: prairie, forest, g	rass, lightning str	rike, etc.			
	Family issues such as divorce	domestic violence	ce, kicked out by	parents, studen	t left due to famil	y conflict, etc.
	Home issues such as lack of mold, etc.	electricity, water	, heat, adequate	home repair du	ne to lack of fund	ds, overcrowding,
	Military: Parent/guardian dep	loyed, injured or	killed in action			
	Incarceration of parent/guardi	an				
	Incapacitation of parent or gua	ardian due to heal	th, mental health,	drugs/alcohol,	or other factors	
	Home fire not due to natural c	auses (i.e., faulty	equipment/applia	ances/wiring, fu	rnace, stove, fire	place, etc.)
	Economic hardship:					
	Loss of job resulting i	n inability to pay	rent or mortgage			
	☐ Income from part-tim			cost of housing	in the area	
	Loss of mortgage, inc					enting
	Eviction record and/o	-			icite 5 failing 15 fe	ming.
	High medical bills that leave l		•	ciit of utilities		
_	· ·	•	for flousing			
	Lack of affordable housing in					
	Minor student unable to afford			•, ,•		
_	None of the above describe th <i>factors:</i>	e main reasons to	or my present livir	ng situation	Briefly explain	the contributing
Please	provide the following informat	ion for school-age	e siblings (brother	s and/or sisters	a) of the student:	
Name	-	Grade Level	School		District	
		1	- 1			
Signatu	re of Parent/Legal Guardian/Ca	regiver/Unaccom	panied Student	Date		
	ool Use Only the above named student qualifier	s for the Child Nutr	ition Program unde	er the provisions	of the McKinney-V	Vento Act.
McKinr	ney-Vento Liaison Signature			Date		

Cuestionario Sobre la Residencia del Estudiante

La información en este formulario se requiere para cumplir con los requisitos establecidos en la ley conocida como McKinney-Vento Act 42 U.S.C. 11434a(2), la cual también se conoce como Título X, Parte C, del Acta *No Child Left Behind*. Las respuestas que usted proporciona ayudarán a que el personal de la escuela identifique los servicios que su hijo(a) puede recibir.

Es un delito reportar información falsa o falsificar documentos. Estos delitos son penalizados bajo la Sección 37.10 del Código Penal. Al inscribir a un niño con documentos falsos la persona responsable esta obligada a cubrir el pago de colegiatura o cualquier otro costo relacionado. TEC Sec. 25.002(3)(d).

Nombre del e	studiante										Sexo:	J Masc.	☐ Fem.
Nombre del e		•	Аре	ellido		Nombre	2	Inicial	! intermedi	io			
Fecha de naci	imiento: _		/	/	Grad	lo:	Segu	ro Social #	#:				
		Mes	Día	$A\tilde{n}$	0			(o n	úmero de	identi	ificación	del estu	ıdiante)
Marque la res puede ser not guardianes le inscribirse o p	mbrado p egales pue	oor la c eden in	corte. I scribirse	Los estudi e y asistir	antes qu a la esc	ie viven	solos o	con amig	os o parie	entes	que han	sido no	ombrados
□Р	adre(s) de	e famili	a										
	Guardián(es) lega	l(es)										
			-		-	_		•	gos, pariei	ntes, _Į	oadres de	e amigos	s, etc.)
ш	лго:												
Nombre de la	persona	con qui	en vive	el estudia	nte:								
Dirección:													
Ciudad:						E	Estado: _		Co	ódigo	Postal: _		
Teléfonos: C	Casa #:			(Celular #	:			_ Urgeno	cias #:			
Tiempo de vi	vir en esta	a direco	eión: _										
Tiempo de vi	vir en la c	lireccić	n anteri	or a la pre	esente: _								
Escuela donde													
Última asister													
Favor de ma	arcar úr	ıicame	ente el c	cuadro q	ue mej	or desc	ribe do	onde vive	el estudi	ante	actualn	nente:	
		•	-						en un com s siguiente.				
				tricidad (· ·							
			•	a corriente	`								
traba	ijo, divorc	cio, viol	lencia d		echado	de la ca			mplo: inco padre es i				

☐ En un albergue, porque no tengo ninguna vivienda permanente (por ejemplo: viviendo en un albergue familiar, albergues para víctimas de violencia doméstica, albergue infantil/juvenil, viviendas FEMA) (CODE – S)

parcialmente o de manera completa por una iglesia u otra organización de asistencia al públic En un hotel o motel (por ejemplo: a causa de problemas económicos, desalojo, no puede requeridos para instalarse en un apartamento o casa, inundación, incendio, huracán, etc.) (CCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC	de campamento, en DE – U) sa por sus padres o la casa por falta de
□ En una tienda de campaña, auto o camioneta, edificio abandonado, en la calle, en un parque o un parque público, o en cualquier lugar que normalmente no se considera una habitación (COD □ Ninguno de los anteriores describe el tipo de vivienda donde resido	de campamento, en DE – U) sa por sus padres o la casa por falta de
un parque público, o en cualquier lugar que normalmente no se considera una habitación (COD Ninguno de los anteriores describe el tipo de vivienda donde resido Describa su situación: Factores que han contribuido al estado actual de vivienda del estudiante: Desastre natural Tornado Huracán y el nombre del mismo: Incendio: llanura, bosque, relámpago, etc. Asuntos familiares debido al divorcio, violencia doméstica, el estudiante fue echado de la cassalió voluntariamente de la casa por conflictos familiares, etc. Cuestiones del hogar, como falta de electricidad, agua, calefacción, falta de reparación de la dinero, atestado por muchas personas en la casa, moho, etc. Asuntos militares: Padre(s) o guardián(es) mandados al servicio activo fuera de su región o matados en acción militar Encarcelación de padre(s) o guardián(es) Incapacidad de padres o guardianes por asuntos de salud física o mental, adicción al alcofactores Incendio de casa por razones no naturales: equipo que falla, aparatos eléctricos, sistemas de que falla, etc.	asa por sus padres o
 □ Ninguno de los anteriores describe el tipo de vivienda donde resido	asa por sus padres o
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factores Incendio de casa por razones no naturales: equipo que falla, aparatos eléctricos, sistemas de que falla, etc.	
que falla, etc.	_
☐ Difficultades económicas:	calefacción, estufa
Difficultudes economicas.	
☐ Pérdida de trabajo que resulta en no poder pagar la renta, etc.	
☐ Ingresos por trabajo temporal o mal remunerado que no cubre las necesidades básicas	
Pérdida de la hipoteca de la familia o del dueño de la casa, si alquila la familia	
☐ Récord de desalojo por falta de dinero necesario para pagar depósitos y otros servicios	
☐ Gastos médicos tan altos que no deja dinero para rentas, etc.	
Falta de viviendas con precios razonables en el área	
☐ Estudiante menor de edad que no puede pagar su propia renta	_
☐ Ninguno de estos describen las razones de mi vivienda actual	ón:
Por favor proporcione la siguiente información para los hermanos y hermanas de edad escolar del estud	liante:
Nombre Grado Escolar Escuela Distrito E	Escolar
Firma del Padre/Guardián/Proveedor de Cuidado/ o Estudiante –si no acompañado Fecha	
Para Uso Exclusivo de la Escuela	
Por la presente certifico que el estudiante mencionado en este formulario califica para el Programa de Nutrición o requisitos del Acta McKinney-Vento.	en la escuela bajo los
Firma del official autorizado Fecha	

A School District's Guide to the Student Residency Questionnaire

Beginning in the 2007-08 school year, all school districts in Texas were required to report numbers of students in homeless situations by grade level and by primary nighttime residence to the Texas Education Agency (TEA) through the Agency's NCLB eGrants system. To assure data are reported accurately to the greatest extent possible, the Texas Homeless Education Office (THEO) has prepared a Student Residency Questionnaire (SRQ) that districts may administer to students to obtain the required information, as well as other information that will assist the district in providing services to students identified as homeless. *Please see instructions below that provide guidance for submitting the correct data to TEA through eGrants. Every district has its own method for gathering and reporting data internally; please consult your Federal programs director for additional direction on procedures your district uses.* The Texas Homeless Education Office provides training at no cost to districts, service providers, and other entities regarding the identification, enrollment, and academic success of students in homeless situations. To arrange a professional development session, please call 1-800-446-3142.

The SRQ is not required by TEA, and districts are free to develop other methods to collect the data that must be submitted to TEA. However, this sample SRQ has been developed as a collaborative effort by many school districts and service centers over the past several years and has proven to be effective. The Texas Homeless Education Office recommends that districts use the sample form as a starting point from which to develop their own SRQs if this form does not meet all their needs. Regardless of the method used to collect the information, districts must submit the required information to TEA.

This document is a companion piece to the SRQ and offers instructions for completing the form.

Districts may include the following statement on the SRQ describing the consequences that may arise if the person completing the form presents false information about the student's living situation; this may reduce the number of SRQs that include inaccurate information:

Presenting a false record or falsifying records is an offense under Section 37.10, Penal code, and enrollment of the child under false documents subjects the person to liability for tuition or other costs. TEC Sec. 25.002(3)(d).

The following question	ns are to be answ	ered for each	student atte	mpting to enroll in so	chool and are self-explanatory:
Name of Student:					Gender: ☐ Male ☐ Female
	Last		First	Middle	
Birth Date:/	/	Grade:		_ Social Security #:_	
Month /	Day / Year			(or student identification number,

The following section of the form is intended to determine with whom and where the student resides. Students may reside with someone other than a parent or legal guardian and retain their right to attend school. School districts cannot require caregivers to obtain legal guardianship of students.

Check the box that best describes with whom the student resides. (Please note: legal guardianship may be granted only by a court; students living on their own or with friends or relatives who do not have legal guardianship are allowed to enroll in and attend school. The school cannot require proof of guardianship for enrollment or continued attendance.):

in and alteria serio	in the sensor culture proof of guarantanship for enroument or communic anchuances.
<u> </u>	Parent(s) Legal Guardians(s) Caregiver(s) who are not legal guardian(s) (Examples: friends, relatives, parents of friends, etc.) Other
Name of person wi	th whom student resides:
Address:	

City:		ZIP:					
Home Phone #:	Cell Phone #:	Other Emergency #:					
Length of Time at Present Address:							
Length of Time at Previous Address	v <u></u>						
Name school where student is enrol	lled or in which student is att	tempting to enroll:					
Last District Attended:	Last	School Attended:					

The No Child Left Behind Act stipulates that the homeless education liaison makes the determination of the student's homeless status. To facilitate that determination, the list below describes nearly all situations in which students may possibly live. Although this form is comprehensive and will assist districts in identifying most students living in homeless situations, in certain cases districts may find it necessary to ask additional questions or investigate living arrangements more thoroughly.

If the student checks the first box and does not check one or both of the boxes immediately below the first box, it is most likely that the student is **NOT** considered homeless; however, follow-up questions are helpful as unaccompanied students may not understand their rights, be afraid to divulge information, or fear unwanted scrutiny.

If one or both of the boxes immediately below the first box is (are) checked, then the homeless liaison will have to probe a bit deeper to determine if the student is living in inadequate housing and, thus, homeless.

If the student checks any of the remaining boxes, it is quite likely that the student **IS** considered homeless.

Regardless of the box the student checks, districts are encouraged to have a brief conversation with the student and/or parent/caregiver to learn more about the living situation. Information gleaned from this conversation may be used to assist district staff in determining types of assistance the student may need and for which the student is eligible to receive.

If a student appears to be in a homeless situation, the district must enroll the student immediately, even if records are not available. Once the student is enrolled, the district may discreetly collect additional information to determine if the student is living in the homeless situation indicated on the SRQ.

If it is later determined that the student is not in a homeless situation and therefore is not entitled to enrollment at the school the student is attending, then the district must inform the unaccompanied student or parent/legal guardian/caregiver in writing that the student is not eligible for enrollment at that school. The letter must further state that the student may appeal the decision and fully describe the appeal process. If the student elects to appeal the decision, then the student must remain enrolled in the school until the final appeal is exhausted and the enrollment dispute is resolved. The homeless liaison must assist students and families with the appeal process.

If a district has questions or concerns about a student's living situation and/or the dispute resolution process, please contact the Texas Homeless Education Office at 1-800-446-3142.

Districts are required to submit data about homeless students to TEA through the eGrants system. For every homeless student who has been enrolled in a district at any point in the school year, the district must report the grade level (PK through 12) and primary nighttime residence at the time of identification. There are only four categories of primary nighttime residence for homeless students: Shelters, Doubled-Up, Unsheltered, and Hotels/Motels; **there are no options for indicating a primary nighttime residence as "unknown" or "N/A."** These data are reported to TEA via eGrants in the aggregate for the entire year. Districts must submit aggregate data for homeless students in grades PK through 12 by primary nighttime residence and grade level.

Each living situation on the SRQ is coded in order to identify the appropriate nighttime residence category on the eGrant report. In order to reduce confusion, the categories do not appear on the SRQ itself.

		HM = Hotels/Motels
Ple	ease recoi	d the primary nighttime residences of students using the guidance below:
•		the student as Not Homeless if the following box is checked but neither of the sub boxes were checked investigation may be necessary to make a final determination):
		In my own home or apartment, in Section 8 housing, or in military housing with parent(s), legal guardian(s), or caregiver(s). (CODE=N)
•		the student as Unsheltered if one or both of the boxes below are checked [further investigation may be ry to make a final determination]:
		 □ My home has no electricity (CODE=U) □ My home has no running water (CODE=U)
•	Record	the student as Doubled-Up if the following box is checked:
		In the home of a friend or relative because I lost my housing (examples: fire, flood, lost job, divorce, domestic violence, kicked out by parents, parent in military and was shipped out, parent(s) in jail, etc.) (CODE=D)
•	Record	the student as living in a Shelter if one of the following boxes is checked:
		In a shelter because I do not have permanent housing (examples: living in a family shelter, domestic violence shelter, youth shelter, FEMA housing) (CODE=S)
		In transitional housing (housing that is available for a specific length of time only and is partly or completely paid for by a church, a nonprofit organization, or another organization) (CODE=S)
•	Record t	he student as living in a Hotel/Motel if the following box is checked:
		In a hotel or motel (examples: because of economic hardship, eviction, cannot get deposits for permanent home, flood, fire, hurricane, etc) (CODE=HM)
•	Record	the student as Unsheltered if the following box is checked:
		In a tent, car, van, abandoned building, on the streets, at a campground, in the park, or other unsheltered location (CODE=U)
•		llowing box is checked, use all available information to determine which of the four categories above best fits ag situation the student describes below; it is likely that this box will be rarely used.
		None of the above describe my present living situation Briefly explain your situation:

The following section of the form is intended to assist districts in identifying factors that have contributed to the student's present living situation. In recent years, the Federal government has provided financial assistance to school districts based on numbers of students affected by natural disasters and economic crisis. Many districts did not apply for these available funds because the districts did not have the documentation required for application. Although it is not known for certain if funds will be available in the future for these or similar reasons, it is likely they will. Should such funds become available, the following information may be useful to districts that wish to apply for such funds:

CODE:

N = Not Homeless S = Shelters D = Doubled-Up U = Unsheltered

Factors co	ntributing to the student'	s current living s	ituation (check all that a	pply):					
	Natural disaster								
	☐ Tornado, storm, flood, e	etc.							
	☐ Hurricane, name:								
	☐ Fire: prairie, forest, gra	ss, lightning strike,	etc.						
	Family issues such as divorce	e, domestic violenc	e, kicked out by parents, stud-	ent left due to family conflict, etc.					
	Home issues such as lack of	electricity, water, h	eat, adequate home repair due	e to lack of funds, overcrowding, mold, etc.					
	Military: Parent/guardian sh	nipped out, injured o	or killed in action						
	Incapacitation of parent or g	uardian due to healt	th, mental health, drug/alcoho	l, incarceration, or other factors					
	Home fire not due to natural	Home fire not due to natural causes, i.e., faulty equipment, appliances or wiring, furnace, stove, fireplace, etc.							
	Economic hardship:	, ,	1 1 / 11						
	Loss of job resulting in	inability to pay rent	or mortgage						
	-		oes not cover cost of housing	in the area					
	_		ge of landlord if student/stude						
	00,		deposits for rent or utilities	nt 3 family 13 fenting					
	☐ High medical bills that	, ,	•						
	Lack of affordable housing i		oney for nousing						
	_								
	Minor student unable to affor	• •							
	None of the above describe factors:		, i	Briefly explain the contributing					
definition.	While optional, many distr	ricts find this to be		er students who may meet the homeless of the student:					
			,						
Name		Grade Level	School	District					
The paren		er/unaccompanie	ed student must sign and	d date the form using the signature					
Signature o	f Parent/Legal Guardian/Cai	egiver/Unaccompa	nied Student I	Date					
The following for free school meet the hor	ng section is for school use or bool meals under regulations is meless definition are eligible	aly and satisfies requested by the No Ch	uirements that the homeless li ild Left Behind Act and the	Date Saison may certify that the student is eligible Child Nutrition Program. All students who					
The following for free schomeet the hore.	ng section is for school use or ool meals under regulations is meless definition are eligible to Use Only	aly and satisfies requisited by the No Ch	uirements that the homeless li ald Left Behind Act and the s.	aison may certify that the student is eligible					