



Navarro College Student Computer System

Login Instructions

If this is your first time to login to your Navarro College Computer system accounts you can follow these instructions. Please **DO NOT** share your passwords with anyone!

❖ First you'll want to log in to your **WebAdvisor** account.

1. Go to <http://webadvisor.navarrocollege.edu/>
2. Click on "I'm new to WebAdvisor" at the bottom right side of the screen
3. Click "OK"
4. Fill out the information that is asked for (last name, SSN or Student ID)
5. Your user name will be listed as "Firstname.Lastname" or "Firstname.Lastname+some numbers".
 - Remember your user name – this will be your user name for WebAdvisor, Beaumail, and Blackboard
6. Your default Password will be your 6 digit date of birth in MMDDYY format.
 - Example: November 12, 1990 would be 111290)
7. If you cannot access using your default password then please click "What's My Password" at the bottom right side of the page main menu.
8. Click "Reset my password" and fill out the information listed
9. You will receive a temporary password at the email Address we have listed for you

❖ Next you'll want to log in to your **Beaumail** email account.

1. Go to <http://mail.nc.navarrocollege.edu>
2. Use your email account username – this is the same as your webadvisor username +@nc.navarrocollege.edu
 - Example: jane.doe@nc.navarrocollege.edu
3. Your default Password will be your 4 digit Birth Year + the last 4 digits of your Social Security Number
 - Example: You were born in 1980 and the last four of social security number is 1234 the password would be 19801234)

Be sure to check your email regularly for emails from your advisor, your faculty and staff.

❖ Finally you'll want to log in to your **Blackboard** account.

1. Go to <http://blackboard.navarrocollege.edu>
2. Use your Blackboard account username – this is the same as your WebAdvisor username
3. Your default Password will be your 6 digit date of birth in MMDDYY format.
 - Example: November 12, 1990 would be 111290

If you have tried these instructions and still cannot log in to your accounts, please contact the IT Help Desk at helpdesk@navarrocollege.edu or 903-875-7416.