

ROMS Online Course Request Guide

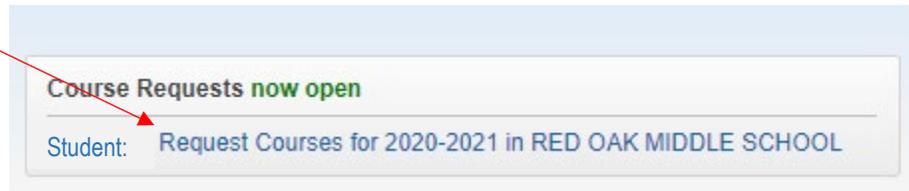
STEP #1: Parent or student logs into **Skyward Family/Student Access**

www.redoaskisg.org , Click on PARENTS TAB, then Skyward Family Access).

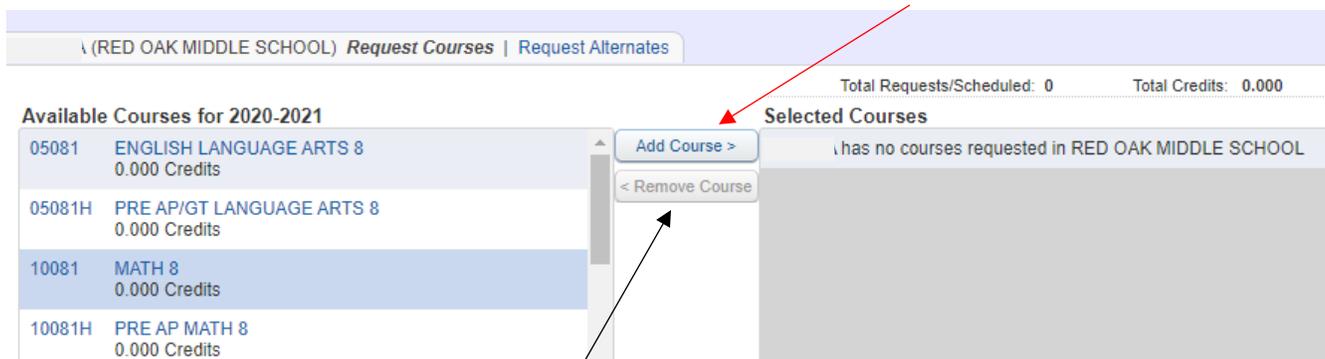
If you have any issues with your Parent/Guardian or student login, please email kelli.serna@redoakisd.org.

STEP #2: On the left menu bar, select “**Schedule**”.

STEP #3: Click on “Request Courses for 2020-2021 in RED OAK MIDDLE SCHOOL” at top right of screen.



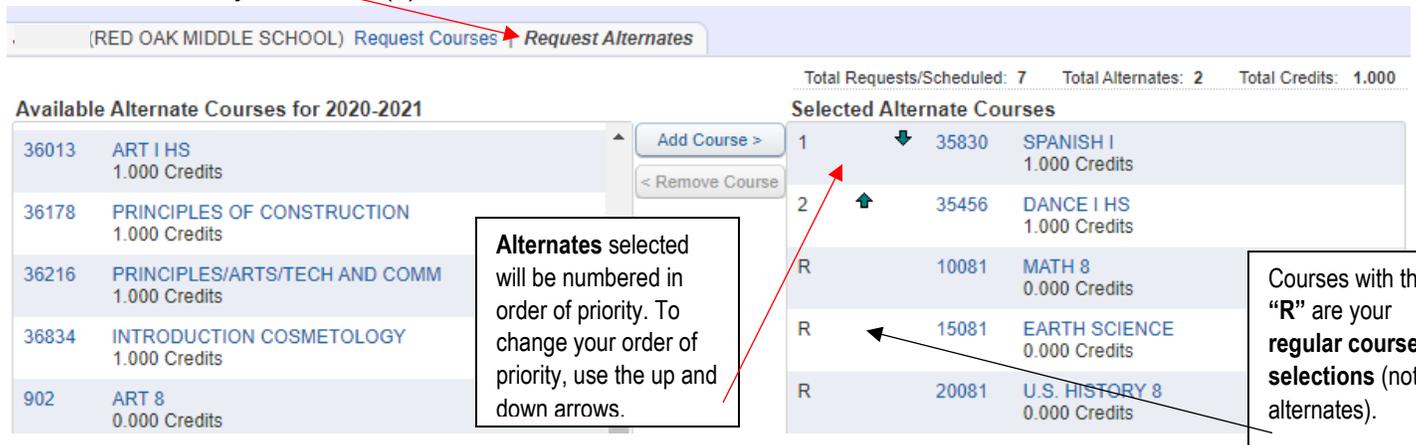
STEP #4: Under **Request Courses**, Select your choices and click “**Add Course**” for each one.



If you make an error, simply click on “Remove Course” to erase.

STEP #5: Click on the **Request Alternates** tab to enter your Alternate Elective Course(s).

Select your choice(s) and click “**Add Course**” for each one.



STEP #6: Once you are finished with all selections, Click on the **X** at the top right of the box and exit Skyward. All selections will automatically be saved.