



RED OAK ISD

DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM

Mission Statement

The Disciplinary Alternative Education Program (DAEP) provides an educational placement for eligible students whose disruptive behavior in the regular classroom impedes the educational process. The ultimate goal of DAEP is to have each student successfully return to his or her regular classroom prepared to make good decisions, set goals, and achieve academically. We strive to reflect the ROISD Motto, "Our Students' Success Is Our Success"

Vernon & Marjorie Coffey Justice Center
156 Louise Ritter Blvd.
Red Oak, Texas 75154

Phone: 972-617-4647 or 972-617-5895 ext. 3528 Fax: 972-617-4789

1. **Transportation:** Bus transportation home after school will be provided for every student assigned to DAEP. Buses will stop at students' Regular Congregated Bus Stops. To ensure student safety, parents must indicate in writing whether or not they will pick up their son/daughter or utilize district provided transportation. Students may not walk home. No high school students will be permitted to drop off or pick up a DAEP student, unless it is an older sibling.
2. **Daily Schedule:** Class begins at 7:30 a.m. and ends at 2:30 p.m. Doors will open at 7:30 a.m. If she/he arrives late, she/he may have points lost on their weekly progress report. Any student who arrives after 30 minutes must be accompanied by an adult. Students must remain in class until 2:30 pm in order for the day to count.
3. **Inspections:** For the safety and security of staff and students alike, DAEP Program students will be visually inspected each morning. *Refusal to allow a visual inspection may result in the local police and/or ROISD Police Department being called immediately.*
4. **Standard of Dress:** ROISD "Standardized Dress Policy" (attached) is enforced at DAEP each and every day. All clothing must fit properly. Any dress or grooming that is not in compliance with the school district's standards will prevent the student from attending classes and result in a disciplinary action being taken.
5. **Absences & Visitors:** **Except for in the cases of documented medical and/or legal appointments,** signing a student out of DAEP, for any reason, will result in the day not counting as served. All absences must be made up; irrespective of illness or other circumstances. Even while assigned to DAEP, compulsory attendance laws will be enforced according to Education Code 25.0951. When in violation, students and/or parents will be reported to the district truancy officer, Mr. Tonny Wallis. All absences need to be documented with a note from the parent/guardian pertaining to the reason for the absence. Students will not be released early to go to work. Prior arrangements must be made before any student will be released to anyone other than the student's parents/guardians during the day. Visitors are not

allowed on the DAEP Campus.

6. **Jewelry / Accessories:** No student, male or female, will be permitted to wear or display jewelry of any type while assigned to DAEP. In addition, neither backpacks nor purses are permitted on the DAEP campus.
7. **Electronic Devices:** Students are not permitted to bring cell phones, IPODS, IPAD or electronic devices of any type to DAEP. Any student having these devices after check-in procedures will have it confiscated. For the first infraction, a parent or guardians may retrieve the device. Upon the second infraction, the device will be confiscated and held by the DAEP administration until the end of the student's assigned DAEP number of days.
8. **Breakfast and Sack Lunch:** Meals will be delivered to the DAEP Campus. If the student is eligible for free or reduced lunch at the time of enrollment, this service will continue. Otherwise, breakfast and lunch are available at the usual cost per meal. Parents are encouraged to utilize **mySchoolBucks** (available via ROISD parent link) as a tool to pay for their son/daughter's meals.
9. **Counseling:** As part of the DAEP program, all students will participate in whole group, small group and/or individual counseling sessions while in DAEP as provided by ROISD, with parental consent. The parental consent/notification for participation is included in the registration packet.
10. **Trespassing:** While assigned to DAEP, students are not allowed to visit any other ROISD campus, twenty-four hours a day, for any reason. Student participation in athletic activities, dances, plays, or any other school sponsored activity is suspended during this time.
11. **Classroom Arrangements:** Students will be assigned to study carrels for most of their assignment in DAEP. The carrels will be checked before and after school each day. If there is any vandalism to the carrel, the student will be financially, as well as manually, responsible for the repairs, as well as loss of points or loss of day.
12. **Suspension and Expulsion:** A student may be recommended for an out of school suspension for any behavior listed in the code of conduct as general misconduct violation or expellable offense. Citations (tickets) may also be issued for disorderly conduct or other disruptions to the educational environment. Should a third suspension occur within a single DAEP placement period, expulsion proceedings may be warranted and begin immediately. Expulsions that take place during the second semester of the school year may result in the period of expulsion extending through the first semester of the following school year or as determined by the Superintendent, or the Superintendent's designee. Offenses occurring during the last six weeks of the school year may result in the placement extending into the next school year.

DAEP Disciplinary Process: The following discipline management techniques may be used alone or in collaboration for inappropriate behavior, Student Code of Conduct violations and / or campus rules:

- a. Verbal redirection
- b. Teacher – student conference
- c. Write-Outs
- d. Afterschool detentions
- e. Parent Conference
- f. One to three day suspensions
 - A third suspension may lead to an expulsion hearing.

DAEP campus includes all areas within 300 feet from any point of the property. Within this area, the school district “Code of Conduct” is enforced.

13. Weekly Progress Reports: Weekly progress reports are used to document and communicate to parent’s compliance or noncompliance with established academic and behavioral expectations. A student must earn 24 out of a possible 30 points each day for that day to be considered “successful” and be counted toward early release.

14. Assignments & Grades: It is the responsibility of the student to complete all work assigned to him/her.

- a. DAEP students assigned for thirty or more days in grades 6-12 will receive their instruction, assignments and assessments through an online program, Edgenuity. The curriculum will correspond closely with the scope and sequence of the curriculum that the student would be following at his or her home campus had he or she not been placed in the program.
- b. All elementary students will receive academic work from the home campus. The completion of the work will be supervised by the DAEP teacher. Grades will be issued by the campus teacher who develops and assigns the work based on the student’s grade-level curriculum. This will also apply to secondary students assigned for fewer than thirty days.
- c. Students are not allowed to take home textbooks and other study materials during the routine course of the semester’s work. However, during the period of time in which finals and reviews for finals are being given, each student will be permitted to check out textbooks and/or other study materials that would normally always remain on campus.

Seniors placed in the DAEP program will have every opportunity to fulfill graduation requirements.

Several methods of completing coursework are available to students at no cost. These methods include: online learning, credit recovery, or summer school. The counseling department at Red Oak High School and DAEP staff will work together to make coursework/classes available to all graduating seniors.

Early Release Days: Students who display exemplary behavior, academic effort (*must be completing work as assigned and have no incomplete work*), have 100% of signed weekly progress reports returned, are maintaining a 70% grade in all core subject areas, maintained a Maroon Level of Achievement and have good attendance while in DAEP *may be* eligible for early release days. Early release for placements that extend into a new school year will be determined on an individual basis, depending on the reason for placement, amount of time still needing to be served, and behavior displayed during the time already served in DAEP. DAEP will work in collaboration with the campus administrators to determine need for continued placement. Those students assigned for felony offenses or a 2nd DAEP placement within a school year will not be allowed an early release option. 5 and 15 day assignments are not eligible for early release

DAEP Level of Achievement / Incentive System

Gray Level

- Student chair will remain facing the wall in the carrel. All students will begin at Level 1 upon starting at DAEP.

Maroon Level

- You will have the opportunity to participate in daily twenty minute supervised outdoor breaks.
 - Begins after 8 successful days of a 15 day assignment
 - Begins after 15 successful days of a 30 day assignment
 - Begins after 23 successful days of a 45 day assignment
 - Begins after 30 successful days of a 60 day assignment

Persistent behavior that causes a disruption to the DAEP environment will not be allowed and could result in being placed back in Level 1, regardless of the number of successful days completed.

To earn early release from DAEP, you must be on Maroon Level —NO EXCEPTIONS. For every two consecutive successful days on maroon, you will earn 1 day off of your original placement with a maximum of 10 days reduced allowable.

Parent & Student Receipt of Information

I have reviewed and had explained to me the DAEP guidelines. I understand that my signature does not imply agreement or disagreement with this document, only that I received a copy, have read the guidelines, and had an opportunity to have any questions answered.

Once a student is assigned to the Red Oak DAEP, while they are suspended, or after they have been expelled from school, they must not be on the campus of **ANY SCHOOL**, or attend any school related or school sponsored event (**in or out of district**), other than the DAEP Campus or during EOC/STAAR testing.

<u>Transportation</u>	<ul style="list-style-type: none"> ○ My son/daughter will take the bus home. 	<ul style="list-style-type: none"> ○ My son/daughter will be picked up by a parent/guardian/adult designee.
<u>Counseling</u>	<ul style="list-style-type: none"> ○ My son/daughter may participate in whole, small and/or individual counseling sessions 	<ul style="list-style-type: none"> ○ My son/daughter may not participate in whole, small and/or individual counseling sessions

Student Signature

Date

Parent/Guardian Signature

Date