

Request for Records Form for Red Oak ISD

Date: _____

Name of Requestor: _____

Organization/Business (if applicable): _____

Address: _____ City: _____

State: _____ Zip Code: _____

Phone: _____ Fax: _____

Email: _____

Requests for public information are handled in accordance with the Texas Public Information Act. Please complete this form and send by either email, fax, mail or in person to: ATTN: Red Oak ISD Communications Department

Red Oak ISD Education Services Center
109 W. Red Oak Road
Red Oak, Texas 75154
P: 972-617-2941 F: 972-617-4333

I request the following documents from the Red Oak Independent School District under the Texas Public Information Act. (Please be very specific in your request.)

Select One: _____ Inspection Only _____ Copies (Indicate # of copies desired)

How do you want to receive the information? _____ Email _____ Mail _____ Pick Up