

## Request for Records Form for Red Oak ISD

Date: \_\_\_\_\_

Name of Requestor: \_\_\_\_\_

Organization/Business (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Requests for public information are handled in accordance with the Texas Public Information Act. Please complete this form and send by either email, fax, mail or in person to: ATTN: Red Oak ISD Communications Department

Red Oak ISD Education Services Center  
109 W. Red Oak Road  
Red Oak, Texas 75154  
P: 972-617-2941 F: 972-617-4333

I request the following documents from the Red Oak Independent School District under the Texas Public Information Act. (Please be very specific in your request.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Select One: \_\_\_\_\_ Inspection Only \_\_\_\_\_ Copies (Indicate # of copies desired)

How do you want to receive the information? \_\_\_\_\_ Email \_\_\_\_\_ Mail \_\_\_\_\_ Pick Up